**Equity Committee**

**2/27/18**

**2:00 pm-3:30 pm**

**Student Center Lounge**

**ATTENDANCE**

E. Cervantes, E. Talavera, J. Richburg, C. Velarde-Barros, K. Warren, M. Chatterjee, M. Sanidad, D. Fuentes, S. Sweeney, B. Boeding,F. Lozano, R. Shook, J.Tomasello, V. Martinez, K. Moberg

1. **Call to Order 2:03 pm**
2. **Roll Call** was read by E. Cervantes
3. **Approval of Agenda**

MSC (M. Sanidad / C. Velarde-Barros). Vote: unanimous**.** Approved with corrections: date change to 2/27/2018.

1. **Approval of Minutes**

MSC (C. Velarde-Barros / K. Warren). Vote: unanimous**.** Approved as presented.

1. **Reports/Information** 
   1. **Equity Ice Breaker**

Facilitated by Carla – Asked each committee member to answer the questions, “Why do you do this work? And/or why are you interested in this topic?” Everyone broke out in groups and shared answers as a group and with the committee.

* 1. **Reports. Process Update**

E. Cervantes went over the reporting process to make it more supportive than in the past. He will give everyone access to reports to read beforehand so that there is opportunity to provide feedback ahead of time. E. Cervantes will upload the reports to Google Drive or some type of shared drive and email out to everyone. E. Cervantes asks if we still want people to come back and provide a 5-10 minute report. The small group will meet up, provide feedback and present to the larger group. E. Cervantes will put out the email with the reports soon.

* 1. **Professional Development/Equity Institute**

C. Velarde-Barros sent email out and would like to be notified by Wednesday if requesting funding so that she can register everyone for the event. E. Cervantes and C. Velarde-Barros will be meeting with Eric Ramones this Thursday morning to discuss professional development day to ensure we bring in the best speakers for the campus.

* 1. **Data Group/Goal**

K. Warren updated the committee on the Data Group and shared that everyone is asking for more professional learning to learn how to use data tools. The plan is to create a model workshop that would be transportable to different departments/individuals. The goal is to learn how to use the tools, be more comfortable with the tools and how to answer/study questions. Doug Achterman would like to work on a sample workshop with a smaller group and see if we are able to look at our student success data by departments and identify improvements. E. Cervantes asked if we can we do a longitudinal study of student data, and look at where were we were before and where we are now? K. Warren asks what we would want to learn more about in terms of equity. Carla asks if part of the training can include where the data is coming from or to at least address it. K. Warren explained the plan is to create the template, give people the experience and create the portable workshop to form communities of practice. Ed was looking back at our 3 main goals for this school year, data was one of them, and agrees that the first step is to learn how to use the data we have and to see where it is flowing. S. Sweeney would like to learn which place to find the right data that is needed in order to look at programs in different areas. R. Shook asks how he can quantify his data to report back to the Chancellors office, what is the most effective way. Ed asks what the best practices are for collecting data and he suggested having best practices for collecting data.. K. Warren asked the committee if there is interest in having a retreat to go more in depth into the question of best practices for collecting data and all agreed. M. Chatterjee has created an unofficial handbook that will be shared with the committee on how to use GavData.

**Old Business**

1. **Principals of Community**

C. Velarde-Barros presented the changes made to the Principals of Community. Dr. Rose asked that we reevaluate this document, a retreat was formed, and the document has been revised. E. Cervantes wants to have a conversation on how to enforce the Principals of Community so that we can hold people accountable when they are not holding up to the standards. It is noted that as a committee we agreed that the Principals of Community is evaluated and revised on a 4 year cycle as appointed as a Task Force by the President’s Council. E. Cervantes will present the Principals of Community to the different groups on campus.

* + 1. **A motion was made to approve modified version of Principles of Comminity. - MSC (C. Velarde-Barros /M. Sandidad). Vote: unanimous. Approved as presented.**

1. **New Business**

A. None

1. **Next Steps (5 minutes)** 
   1. Discuss how we are going to build on top of the Principals of Community.
   2. Report process update from workgroup
   3. Professional Development day update after discussion with Eric Ramones
      1. Equity Summit report back
   4. Explore Doug coming to do a workshop/retreat
2. **Adjournment at 314pm by consensus**